

HAMILTON-WENTWORTH CATHOLIC DISTRICT SCHOOL BOARD

COMMITTEE OF THE WHOLE MEETING MINUTES

Date: February 6, 2024

ITEM 1 OPENING PRAYER

Chairperson P. J. Daly called the meeting to order at 5:00 p.m. in the Board Room of the Fr. Kyran Kennedy Catholic Education Centre. The Chairperson asked that we keep in our prayers the people of the Holy Land, Ukraine and Sudan and other troubled parts of the world. All present recited the opening prayer.

TERRITORIAL/TREATY ACKNOWLEDGEMENT

The Chairperson recited the Territorial/Treaty Acknowledgement.

ITEM 2 NOTING OF MEMBERS PRESENT AND ABSENT, RESOLUTIONS EXCUSING ABSENCE

The Chairperson noted that regrets were received by Trustee E. Agostino and Student Trustee J. Rasiah.

MOTION:

THAT THE ABSENCE OF TRUSTEE E. AGOSTINO AND STUDENT TRUSTEE J. RASIAH BE APPROVED.

MOVER: Mr. M. Valvasori

SECONDER: Mrs. M. Nardini

CARRIED

PRESENT: COMMITTEE MEMBERS:

Mr. J. Valvasori, Vice-Chairperson, Mr. L. Agro, Mrs. J. Angelini, Mr. A. D'Intino, Mr. P. Homerski, Mr. M. Valvasori, Mrs. M. Nardini

CHAIRPERSON OF THE BOARD: Mr. P.J. Daly

DIRECTOR OF EDUCATION: Mr. D. Hansen

ASSOCIATE DIRECTOR OF CORPORATE SERVICES & TREASURER:

Mrs. P. Pace-Gubekjian

STAFF:

Miss. J. Angiolillo, Superintendent of Education
Mr. A. Cortina, Chief Information Officer
Mr. B. Daly, Assistant Superintendent of Education, Math Lead
Mrs. M. DiBenedetto, Manager Human Resources (Non-Academic)
Mr. D. DiFrancesco, Superintendent of Education
Ms. M. Dimbu, Budget Control Officer
Mrs. T. Ferrie, Superintendent of Education
Mr. P. Ferrie, Senior Manager, Facility Management Services
Mr. M. Hucal, Superintendent of Education
Mr. S. Indreica, Financial Analyst
Mrs. T. Kovach, Superintendent of Education
Mrs. L. Palermo, Acting Lead Human Resources

RECORDING SECRETARY: Mrs. N. Knoll

ITEM 3 APPROVAL OF THE ORDER OF BUSINESS

MOTION:

THAT THE ORDER OF BUSINESS BE APPROVED AS PRESENTED.

MOVER: Mrs. M. Nardini

SECONDER: Mr. M. Valvasori

CARRIED

ITEM 4 DECLARATIONS OF INTEREST

The Chairperson noted items (6ev) will be deferred to the March Committee of the Whole meeting. Mrs. M. Nardini declared a conflict with item 6e (iii) family teaches.

ITEM 5 MOTIONS TO RECEIVE, MOTIONS OF REFERRAL TO COMMITTEE OR STAFF OF COMMUNICATIONS, PETITIONS AND DELEGATIONS

There were none.

ITEM 6 REPORTS:

a) Reports- Director of Education

i) School Profile – St. Teresa of Calcutta Catholic Elementary School

The Chairperson presented the report.

THAT THE REPORT SCHOOL PROFILE – ST. TERESA OF CALCUTTA CATHOLIC ELEMENTARY SCHOOL AS PRESENTED ON FEBRUARY 6, 2024 BE RECEIVED.

MOVER: Mr. A. D'Intino
 SECONDER: Mr. J. Valvasori

CARRIED

- b) Reports - Associate Director of Corporate Services
- i) Interim Financial Statements – for the First Quarter ending November 30, 2023 (unaudited)

Mrs. Pace-Gubekjian thanked Mrs. Degiuli, Mrs. Dimbu, and Mr. Indreica for their work in preparing the report.

Mrs. P. Pace-Gubekjian introduced the report and noted the objective of the report is to keep the Board of Trustees informed of the financial and aware of potential risks.

Mr. S. Indreica presented the report and noted as of November 30, 2023, 25% of the fiscal year and 30% of the school year have elapsed and reviewed revenues received (25.22%) and expenses incurred (25.25%).

Chairperson Daly thanked Mrs. P. Pace-Gubekjian and Mr. S. Indreica.

MOTION:

THAT THE REPORT, INTERIM FINANCIAL STATEMENTS – FOR THE PERIOD ENDING NOVEMBER 30, 2023, BE RECEIVED.

MOVER: Mr. J. Valvasori
 SECONDER: Mr. P. Homerski

CARRIED

- ii) 2024/2025 BUDGET DEVELOPMENT PROCESS

Chairperson Daly introduced the report. Mrs. P. Pace-Gubekjian, thanked the Budget Steering Committee for their guidance and support and Mrs. M. Dimbu for her attention to detail with regard to the development of the board's budget.

Mrs. M. Dimbu presented the report. She indicated the budget drivers will be presented to the Board of Trustees in March. She highlighted the budget preparation process.

A question and answer period took place.

MOTION:

THAT THE REPORT, "2024/2025 BUDGET DEVELOPMENT PROCESS", BE APPROVED.

MOVER: Mrs. J. Angelini
SECONDER: Mr. P. Homerski

CARRIED

iii) 2023-24 SCHOOL RENEWAL ALLOCATION AND SCHOOL CONDITION IMPROVEMENT BUDGET

Mr. P. Ferrie presented the report. He outlined the proposed budget which identifies 34 projects spanning 24 sites with an estimated value of 8.12 million. The remaining \$2.08 million will be allocated to various sites for projects involving flooring, plumbing, windows, doors, and masonry. Mr. P. Ferrie noted the budget as recommended proposes to spend an estimated \$10.2 million towards the improvement of the physical condition of the Hamilton-Wentworth Catholic District School Board schools with 80% expected to be net Facility Condition Index (FCI) be reduced. The FCI scores currently for the Board are 21.6% and 31.8%. The plan as recommended will have the effect of reducing the FCI scores to 20.5% and 30.7% respectively.

A question and answer period took place.

Chairperson Daly thanked Mrs. P Pace-Gubekjian and Mr. Ferrie and confirmed the recommendation should read "Capital Budget Plan".

MOTION:

THAT THE BOARD APPROVE THE 2023-24 SCHOOL RENEWAL ALLOCATION AND SCHOOL CONDITION IMPROVEMENT CAPITAL BUDGET PLAN IN THE AMOUNT OF \$10,200,000.

MOVER: Mr. A. D'Intino
SECONDER: Mr. M. Valvasori

CARRIED

iv) EDUCATION DEVELOPMENT CHARGES FINANCIAL STATEMENT – 2022/2023

Mrs. P. Pace-Gubekjian presented the report. She noted for the first time in 13 years the EDC Financial statement is in a net positive position.

MOTION:

THAT THE REPORT, "EDUCATION DEVELOPMENT CHARGES FINANCIAL STATEMENT – 2022/2023", BE APPROVED.

MOVER: Mr. J. Valvasori
SECONDER: Mr. P. Homerski

CARRIED

- v) SINGLE SOURCE SERVICE PROVIDER: CYBER SECURITY SERVICES – OPTIMUS TECH SOLUTIONS INC.

Mr. A. Cortina presented the report.

A question and answer period took place.

MOTION:

THAT THE BOARD APPROVE THE SINGLE SOURCE SERVICE PROVIDER: OPTIMUS TECH SOLUTIONS INC. FOR THE PROVISION OF CYBER SECURITY SERVICES AS OUTLINED IN THIS REPORT FOR THE AMOUNT OF \$124,652.00 PLUS HST FOR THE 2023-2024 SCHOOL YEAR.

MOVER: Mrs. M. Nardini

SECONDER: Mr. L. Agro

CARRIED

- vi) TENDER RESULTS: HVAC CLASSROOM UNIT VENTILATOR PROJECTS AT BLESSED SACRAMENT CATHOLIC ELEMENTARY SCHOOL (CES) AND OUR LADY OF LOURDES CES – QUOTE #5032

Chairperson Daly presented the report.

MOTION:

THAT THE BOARD AWARD THE CLASSROOM UNIT VENTILATOR AND REPLACEMENT ROOFTOP UNIT PROJECTS AT BLESSED SACRAMENT CATHOLIC ELEMENTARY SCHOOL AND OUR LADY OF LOURDES CATHOLIC ELEMENTARY SCHOOL, QUOTE #5032, TO LANCASTER HEATING AND COOLING FOR THE COMBINED PRICE OF \$1,479,000, PLUS HST, AS PRESENTED IN THE REPORT DATED FEBRUARY 6, 2024

MOVER: Mr. A. D’Intino

SECONDER: Mrs. J. Angelini

CARRIED

- c) Reports – Superintendent of Education

- i) PURCHASE OF LEARNING EXPLORE DIGITAL TOOL GIZMOS

Mr. Hucal presented the report.

A question and answer period took place.

The Chairperson recommended that a demonstration of the digital tool Gizmos be presented at a future Student Achievement and Well-Being Committee Meeting.

The Chairperson recommended approval of the motion be subject to administration confirming the agreement is for the entire 2025-2026 school year.

MOTION:

THAT THE BOARD APPROVE THE PURCHASING OF GIZMOS LICENSES, IN EXCESS OF \$100,000, THROUGH THE OECM CONTRACT EXPIRING DECEMBER 7, 2026.

MOVER: Mrs. M. Nardini

SECONDER: Mr. M. Valvasori

CARRIED

ii) SPECIAL EDUCATION ADVISORY COMMITTEE, MEMBERSHIP NOMINATION

Mrs. T. Ferrie presented the report.

MOTION:

THAT THE NOMINEES, MONICA FOX AND ADAM SENOUR, AS PRESENTED IN THE REPORT, "SPECIAL EDUCATION ADVISORY COMMITTEE, MEMBERSHIP NOMINATION", DATED TUESDAY FEBRUARY 6, 2024, BE APPROVED TO BE A MEMBER OF THE HWCDSB SPECIAL EDUCATION ADVISORY COMMITTEE.

MOVER: Mr. P. Homerski

SECONDER: Mrs. J. Angelini

CARRIED

iii) CHANGE TO SCHOOL YEAR CALENDAR 2023-2024

Mr. D. Hansen presented the report.

A question and answer period took place.

MOTION:

THAT THE BOARD APPROVE A SCHOOL YEAR CALENDAR CHANGE FOR THE 2023-2024 SCHOOL YEAR CONSISTING OF MOVING THE APRIL 19, 2024 PA DAY TO APRIL 8, 2024 AS PRESENTED IN THE REPORT DATED FEBRUARY 6, 2024.

MOVER: Mrs. M. Nardini

SECONDER: Mr. L. Agro

CARRIED

iv) SCHOOL YEAR CALENDAR 2024-2025

Mr. D. DiFrancesco presented the report.

MOTION:

THAT THE BOARD APPROVE A SCHOOL YEAR CALENDAR CONSISTING OF 187 INSTRUCTIONAL DAYS AND 7 PROFESSIONAL ACTIVITY DAYS, BEGINNING ON SEPTEMBER 3, 2024 AND ENDING ON JUNE 27, 2025, FOR ELEMENTARY SCHOOLS FOR THE 2024-2025 SCHOOL YEAR.

THAT THE BOARD APPROVE A SCHOOL YEAR CALENDAR CONSISTING OF 187 INSTRUCTIONAL DAYS, (WHICH INCLUDES 10 EXAM DAYS) AND 7 PROFESSIONAL ACTIVITY DAYS, BEGINNING SEPTEMBER 3, 2024 AND ENDING JUNE 27, 2025, FOR SECONDARY SCHOOLS FOR THE 2024-2025 SCHOOL YEAR.

MOVER: Mr. M. Valvasori
SECONDER: Mrs. J. Angelini

CARRIED

d) Reports: Human Resources

i) APPLY TO EDUCATION – EASY CONNECT
ATTENDANCE MANAGEMENT AND PROFESSIONAL DEVELOPMENT MODULES

Mrs. L. Palermo and Mr. A. Cortina presented the report.

A question and answer period took place.

The Chairperson thanked Mrs. M. DiBenedetto, Manager Human Resources Payroll/Benefits System Administration for her outstanding service.

MOTION:

THAT THE BOARD APPROVE THE SUBSCRIPTION FOR THE APPLY TO EDUCATION MODULES EASYCONNECT AND PROFESSIONAL DEVELOPMENT ON A 5-YEAR COMMITMENT WITH A TOTAL COST OF \$350,891.00 PLUS HST.

MOVER: Mr. P. Homerski
SECONDER: Mr. A. D'Intino

CARRIED

C-24-2-8

e) In Camera Reports

ITEM 7 NOTICE OF MOTION

There was none.

ITEM 8 OTHER BUSINESS

There was none.

ITEM 9 ADJOURNMENT

Mr. A. D'Intino moved adjournment at 6:24 p.m.

Mr. P.J. Daly
Chairperson

Mr. D. Hansen
Director of Education